

Job Title: Machine Operator, Coating

FLSA Status: Hourly, Non-Exempt

Location: Bolingbrook, IL

Department: Production, Coating

Reporting to: Manager, Coating & QC

Direct Reports: none

Job Summary:

Efficiently and safely produce the requested product to specification with the goal of providing an optimal product to the customer as required.

Responsibilities:

- Set-up, adjust and operate coating machine to specified instructions and tolerances after completing the appropriate training sessions.
- Request production overviews to ensure equipment is configured properly and the correct product is produced to customer specifications
- Move and change rolls from the machine as necessary
- Calculate rates, yields and quantities produced
- Ensure product quality by following job traveler and quality plan requirement using applicable measurement devices and test methods.
- Practice continuous improvement strategies while continually monitoring production activities (rates & yields) in order to increase productivity and product quality while reducing waste
- Properly scan in work orders and issues materials into ERP
- Package and label products according to packaging and job traveler requirement.
- Follow all safety and quality procedures as set forth by the company
- Monitor equipment for unsafe conditions and notify Management of any problems.
- Maintain a clean and orderly workstation
- Other duties as assigned

Requirements:

- Maintain positive and respectful attitude, with the ability to work independently and as part of a team
- High school diploma, General Education Degree (G.E.D.) or equivalent experience
- Thorough understanding of the coating process including the capability of the tools, equipment and machinery utilized
- Complete understanding of the materials, their characteristics and how they are used in the coating process.
- Read, understand and apply all related SOP's that support the position.
- Be physically capable of handling heavier materials with the proper lifting devices
- Basic arithmetic skills (addition, subtraction, multiplication and division) along with the use of a calculator
- Complete understanding and use of the ruler and other measuring devices.
- Read, comprehend, and follow written instructions in English

Physical Demands and Working Conditions

- Manufacturing environment, with varying temperatures
- Ability to lift 50 lbs.
- Ability to stand for long periods of time
- Fast paced environment, closely interacting with teammates
- Ability to work overtime and weekends as needed

The job description is not an exhaustive listing of all responsibilities and may be revised at any time.